

**FIRST NOTICE OF ANNUAL MEETING, BOARD ELECTION AND  
PROCEDURE FOR QUALIFYING FOR THE BOARD OF DIRECTORS FOR  
VILLAS OF SHERIDAN CONDOMINIUM**

April 6, 2026

To All Members:

Please be advised that the Annual Meeting of the Association for the purpose of electing Directors and such other business as may lawfully be conducted will be held:

**DATE: Monday, June 22, 2026**

**TIME: 6:30 PM**

**PLACE: Villas of Sheridan Clubhouse**

Subsequent to this First Notice, you will receive a Second Notice of Annual Meeting, which will specify the agenda and inform you of other important information concerning the Annual Meeting. The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process of qualifying for the Board.

**QUALIFYING FOR THE BOARD**

A minimum of forty (40) days prior to the meeting, on or before 12:00 midnight on: **Wednesday, May 13, 2026** you must give written notice, either by mail or by email (**info@prycemgr.com**), to the Association of your intent to run for the Board, addressed to:

**Villas of Sheridan Condominium  
c/o Pryce Property Management  
8801 W Atlantic Blvd #771001  
Coral Springs, FL 33071**

You may also submit an Information Sheet, no larger than 8.5" x 11" (one side only), containing your qualifications. This must be submitted by: **Monday, May 18, 2026.**

Please note that it is the position of the Division of Condominiums, Timeshares & Mobile Homes (the "Division") that you must either submit a "Candidate Certification Form" attesting to your reading and understanding of the governing documents, condominium laws and governmental agency regulations. Candidate Certification Forms must be used for this purpose and must be submitted to the Association within ninety (90) days of being elected to the Board, or you may attend a Board Certification class. Forms will be available after the Annual Meeting if necessary.

The Information Sheets and a ballot listing all candidates will be mailed to voting members with the Second Notice of Annual Meeting not less than **fourteen (14)** days prior to the date of the Annual Meeting. **A voting certificate is being provided to determine who the voting representative will be for your unit if your unit is owned by more than one person or a corporation.**

## VOTING CERTIFICATE INSTRUCTIONS

A Voting Certificate is provided to determine who the voting representative will be for your unit if your unit is owned by more than one person (other than husband and wife), a corporation, or a partnership. Please note the following information about Voting Certificates.

1. A Voting Certificate is for the purpose of establishing who is authorized a vote for a unit owned by more than one person (other than husband and wife), a corporation, or a partnership. A Voting Certificate is **not** needed if only one person owns the unit.
2. If unit is owned by more than one person (other than husband and wife) the Voting Certificate must be signed by all the owners of the unit or the appropriate corporate officer.
3. A Voting Certificate is NOT A PROXY OR A BALLOT and may not be used as such. Only an owner or the appropriate corporate officer may be named on a Voting Certificate, not a third party.

Please return the Voting Certificate, if required, (along with your Notice of Intent to be a Candidate, Candidate Certification form, and Information Sheet if you wish to run for the Board of Directors) by e-mailing the management company at **info@prycecmgr.com** or by mail to:

**VILLAS OF SHERIDAN CONDOMINIUM  
c/o Pryce Property Management  
8801 W Atlantic Blvd #771001  
Coral Springs FL 33071**

Thank you.

**Pryce Property Management  
As Managing Agent for:  
VILLAS OF SHERIDAN CONDOMINIUM**

**INSTRUCTIONS:** This Voting Certificate must be completed only if the unit is owned by a corporation, a partnership, or more than one owner (other than husband and wife).

**VOTING DESIGNATION CERTIFICATE  
VILLAS OF SHERIDAN CONDOMINIUM**

Dated: \_\_\_\_\_

The undersigned state that they are the owners of (Address/Unit Number)

\_\_\_\_\_ of the above Association.

Pursuant to the Documents of the aforementioned, the undersigned does hereby designate the following person as voting member for the aforementioned Parcel:

\_\_\_\_\_  
(Insert name of one Unit Owner Only)

**ALL OWNERS OF THE UNIT MUST SIGN HERE:**

\_\_\_\_\_  
(OWNER)

\_\_\_\_\_  
(OWNER)

**NOTICE OF INTENT TO BE A CANDIDATE**  
**FOR THE BOARD OF DIRECTORS OF VILLAS OF SHERIDAN CONDOMINIUM**

I, \_\_\_\_\_, hereby place my name in nomination as a Candidate for the Board of Directors of the above Association. I understand that I am responsible for the accuracy of the information contained in the Information Sheet, if submitted.

\_\_\_\_ Check here if you are including an information sheet.

\_\_\_\_ Check here if you are not including an information sheet.

Dated: \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Unit Address

\_\_\_\_\_  
Mailing Address (if different)

PLEASE NOTE: UNDER THE AMENDED PROVISIONS OF THE HOA/CONDO ACT, YOU WILL NOT BE ELIGIBLE FOR BOARD MEMBERSHIP IF ANY OF THE FOLLOWING APPLY:

- I. IN A CONDOMINIUM WITH MORE THAN 10 UNITS, IF YOU AND A CO-OWNER OF YOUR UNIT WOULD SERVE ON THE BOARD AT THE SAME TIME UNLESS YOU OWN MORE THAN ONE UNIT OR UNLESS THERE ARE NOT ENOUGH ELIGIBLE CANDIDATES TO FILL THE VACANCIES ON THE BOARD AT THE TIME OF THE VACANCY.
- II. YOU WERE A DIRECTOR WHO WAS SUSPENDED OR REMOVED BY THE DIVISION AND SUCH SUSPENSION OR REMOVAL TIME IS STILL IN EFFECT ON JUNE 22ND 2026.
- III. ON JUNE 22ND, 2026, YOU ARE DELINQUENT IN THE PAYMENT OF REGULAR ASSESSMENTS OR ANY MONETARY OBLIGATION.
- IV. YOU WERE CONVICTED OF A FELONY IN FLORIDA OR CONVICTED OF AN OFFENSE IN ANOTHER JURISDICTION THAT WOULD BE CONSIDERED A FELONY IN FLORIDA (UNLESS YOUR CIVIL RIGHTS HAVE BEEN RESTORED FOR A PERIOD OF NO LESS THAN FIVE YEARS AS OF JUNE 22ND, 2026, AND/OR
- V. YOU ARE A DIRECTOR CHARGED WITH A FELONY THEFT OR EMBEZZLEMENT OFFENSE INVOLVING THE ASSOCIATION'S FUNDS OR PROPERTY AND SUCH CRIMINAL CHARGE IS PENDING AS JUNE 22ND, 2026.

INSTRUCTIONS: This General Proxy can be used for the purpose of reaching a quorum to conduct the Association's Annual Meeting and must be completed and filed with the Secretary of the Association or Management Company if you have any doubt about attending the meeting.

GENERAL PROXY  
VILLAS OF SHERIDAN CONDOMINIUM

The undersigned hereby appoints \_\_\_\_\_ as my proxy, with full powers of substitution, for all matters to come before the meeting or any adjournment thereof, for the above Association to be held:

**DATE:** Monday, June 22nd, 2026

**TIME:** 6:30 PM

**PLACE:** Villas of Sheridan Clubhouse

**NOTE:** Should you fail to designate a specific proxy holder above, it will be presumed that you wish for the Secretary of the Association to serve as your proxy holder.

I hereby certify that I am the person authorized to execute this Proxy for and on behalf of the owners of the aforesaid unit.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Unit # / Address

Signature of Designated Voter or

Print Signature of Designated Voter or

Signature of all Unit Owner(s)

Print Signature of all Unit Owner(s)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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*SUBSTITUTION OF PROXY - DO NOT COMPLETE THIS SECTION*

This section is only to be filled in by the Proxy Holder should they wish to appoint a Substitute Proxy Holder. The undersigned, who is named on the above proxy, does hereby designate \_\_\_\_\_ to act as Substitute Proxy as set forth above.

Dated: \_\_\_\_\_, 20\_\_

Proxy Holder Signature: \_\_\_\_\_